32nd MEETING of the Senate
To be held on January 09, 2015 at 11:00 am in the Conference Hall of the Institute

AGENDA NOTES
Contents

List of Annexures

Senate/32/01	Opening remarks by the Chairperson, Senate

Opening remarks will be made by the Chairperson, Senate during the meeting.

Senate/32/02	Confirmation of the minutes of 31st meeting of the Senate held on August 01, 2014)

Minutes of 31st Meeting of the Senate held on August 01, 2014 were circulated to the members. No comments have been received on the minutes. Senate is requested to approve the minutes.

Senate/32/03	Action taken report on the decision of the Senate vide 31st meeting of the Senate held on August 01, 2014

A report on actions taken on the decision of the Senate vide 31st meeting of the Senate held on August 01, 2014 will be presented in the meeting.

Senate/32/04	Reports of UGCS, PGCS, SACS, SPACS, LCS and Counseling Services.

The report of the UGCS, PGCS, SACS, SPACS, LCS and Counseling services will be placed before the members by their respective Conveners during the meeting.

Senate/32/05 (Confidential)	Appeal of students on academic drop due to poor academic performance

Senate/32/06 (confidential)	Academic dishonesty case

Senate/32/07 (confidential)	Appeal of the students advised academic drop / academic break due to academic dishonesty

Senate/32/08	Decision on the appeal of students with poor attendance record

A number of students were having shortage of attendance (<75%) in the last semester.

A. Those who were having 60% or more attendance were permitted by the Chairperson Senate as a special case.

B. Some of the students were having attendance falling below 60%. They were provisionally allowed to appear in the end semester examination with the undertaking that they will abide by the final decision of the Institute. A committee of the Dean Academic, Convener UGCS, Convener PGCS and Head Counseling Services discussed the appeals of the students. Recommendation of the committee is attached as Annexure I for consideration of the Senate.

Senate is requested to consider the recommendation of the committee.

Senate/32/09	Creation of 2 Seats under Supernumerary Quota for students from Jammu & Kashmir.

UGC has sent a letter to create two seats under Supernumerary quota. Copy of the letter from the UGC is enclosed herewith as Annexure II for kind reference. In CSAB 2014 it was included as a special case by all participating Institutes.

Senate is requested to recommend creation of two seats under this quota to the Board of Governors for approval.

Senate/32/10	Modification in the UG curriculum

Following modifications are proposed in the UG curriculum:

1. UGC made it compulsory to teach a course on Environment Studies in the UG curriculum. Recommendation of the UGCS is attached as Annexure III for the kind consideration of the Senate.

2. At present as per curriculum Management and Humanities and electives are listed in the 6th and 8th Semester respectively. It is proposed to introduce humanities elective in the 6th semester and Management elective in the 8th semester.
3. As per the policy of Ministry of IT, IPv6 is to be introduced at all level in the country. Ministry of IT has sent a letter to prepare a roadmap to train manpower towards IPv6. Senate is requested to consider the request and propose modification in the curriculum.

Senate is requested to consider the modification in the UG curriculum.

Senate/32/11	Guidelines related to formulation of DPGC / RPC / PGPC for PG students

In the meeting of Dean Academic, Heads of the discipline and Convener PGCS, guidelines were decided for the formation of Discipline Post Graduate Committee (DPGC) / Research Progress Committee (RPC)/ Postgraduate Progress Committee (PGPC) for a PG student. Same is attached as Annexure IV herewith for the kind consideration of the Senate and approval.

Senate/32/12	Conversion of programme from regular to externally registered category for Masters' students

A number of students complete their research / thesis work but takes time in finalizing the write-up of their thesis, beyond the minimum residence period of two years. Some of them get placed in good / reputed companies and the companies do not extend the date of joining to facilitate completion of their thesis write-up. There are very frequent cases where the students request to relieve them from their academic program so as to join the organization. It is proposed that those students who complete the minimum residence requirement may be permitted by the Chairperson Senate to join the job on the recommendation of PGPC and Dean Academic. They will be considered under the External-Self Supported category of the Master's programme.

Masters External- Self Supported
Master students in regular category who got placed can get relief from the programme as a special case, while keeping their registration alive on payment of required fees every semester with the consent of PGPC, recommended by Dean Academic and approved by Chairperson Senate, if they have completed the following requirements
  a. Minimum residential requirements of four semesters
  b. Course Works
  c. Graduate seminars
The candidate should have applied for the job through campus placement / proper channel (recommended by his/her supervisor(s)). The same copy should be enclosed at the time of application. In case a candidate has applied prior to admission in the Institute, he must submit the necessary documents to the academic section regarding it.

3

Senate is requested to approve the proposal.

Senate/32/13	Direct admission to PhD after B.Tech.

In order to attract the young mind towards research, it is proposed to introduce Ph.D. admission directly after the B.Tech. Following guidelines are proposed:

1. Students who are currently in their final year in any of the Centrally Funded Technological Institutions (CFTIs) will only be eligible for the admission under this category.
2. To be eligible to become a candidate for the admission under this category, candidate needs to have a CPI (average grade out of 10) of at least 7.5 at the end of the seventh semester.
3. Having a valid NET/GATE score is not mandatory but preferable.
4. Candidates have to appear for the written test and interviews along with other candidates holding master's degree.
5. Successful candidates will be given provisional admission to the Ph.D program. This admission will be confirmed provided the student completes his/her undergraduate program with a graduation CPI of at least 7.5.
6. Candidates admitted through this route will get a teaching assistantship as per rules.
7. Such students need to fulfill credit requirements as per the already approved guidelines of Ph.D. [after B.Tech./BE].

Senate/32/14	Modification in the rules related to research/ progress seminar

Research Seminars are supposed to be given by all Ph.D. scholars who have registered for more than 8 thesis credits and whose comprehensive examination is not complete. It is observed that some students appear for comprehensive examination and research seminar in the same semester towards the end of the semester, just repeating the same work. It is recommended that PGPC of each student should inform the student well in advance the guidelines for oral examination of comprehensive examination and the Research Seminar.

Besides, the following modification is also proposed:

If a student appear and clears the comprehensive examination before the last date of adding, he can be allowed to add progress seminar by dropping the research seminar in that particular semester.

Senate is requested to approve the same.

Senate/32/15	Forward of modified manuals to Board of Governors for approval

Time to time various modification in the UG, PG, SACS, SPACS and LCS manuals have been made. Senate is requested to forward the manuals to the Board of Governor for the approval.

Senate/32/16	Increase in intake and introducing new programme of B.Des.

It is proposed to introduce new programme of Bachelor of Design with an intake of 30 students. Also, as per Revised DPR, following intake in seats is proposed for the academic session 2015-16.

Programme	Computer Science and Engineering (CSE)	Electronics and Communication Engineering (ECE)	Mechanical Engineering (ME)	Mechatronics (MT)	Design	Natural Science (NS)	Total
Undergraduate	100	100	100	--	30	--	330
Masters	25	36	36	15	30	--	142
Ph.D.	20	20	20	--	5	10	75
						Grand total	547

Detailed seat matrix will be presented during the meeting.
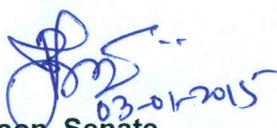Senate is requested to recommend proposed seat matrix to the Board of Governors for approval.

Senate/32/17	Ratifications of the approval of the Chairperson Senate

Time to time various decisions is taken by the Chairperson Senate, same will be placed during the Senate meeting for ratification. Senate is requested to ratify the approvals.

Senate/32/18	Any other item with the permission of the Chair

(R. P. Dwivedi)
Registrar & Secretary Senate

03-01-2015
Chairperson, Senate

5

-19|12|2014.

Minutes of meeting regarding issue related to shortage of attendance and cheating case

<u>Confidential</u>

Pow 19.12.14   -19|12|2014.

19|12|2014

प्रो. (डॉ.) जसपाल एस. सन्धू
सचिव
Prof. (Dr.) Jaspal S. Sandhu
MBBS, MS (Ortho), DSM, FAIS, FASM, FAFSM, FFIMS, FAMS
Secretary

सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002
Ph.: 011-23239337, 23236288,
Fax : 011-23238858, email : jssandhu.ugc@nic.in

D.O.No.F.1-1/2012 (SA-III)   Dated: September, 2014

Dear Sir/Madam,   **1 5 SEP 2014**

I wish to draw your kind attention to this Office letter of even number dated 19th October, 2012 regarding creation of 2 seats under Supernumerary Quota for students from Jammu & Kashmir.

As already explained in the above referred letter, the Inter-ministerial Committee of the Ministry of Human Resource Development, as a part of the Special Scholarship Scheme for Jammu & Kashmir, has decided to create 2 seats under supernumerary quota in all recognized higher education institutions for students from Jammu & Kashmir. Accordingly, all the Vice-Chancellors were requested to implement this decision.

Having regard to the significance of the subject, I request your personal indulgence in the implementation of this scheme. May I also request you to instruct all the colleges affiliated with your university to implement this decision in their respective institutions.

I am sure you will accord highest priority to this request of ours.

With regards,

Yours sincerely,

(Jaspal Singh Sandhu)

The Vice-Chancellor,
Pt. Dwarka Prasad Mishra Indian Institute of Information Tech. Design
Dumna Airport Road
P.O.: Khamaria
Jabalpur-482 005
Madhya Pradesh

Director/Registrar
We agreed to CSAB decision
for super numerary seats in
the admissions 2014. Will
put up in next senate
meeting.

Dean (A)
For implementation please

24-9-2014.

Seen.
2014.
in decide in coming Senate meeting.

Date: August 19, 2014

To,

The Chairperson, Senate,
PDPM IIITDM Jabalpur
Jabalpur

Through: Dean, Academics

Subject: Introduction of course "Environmental Studies" in UG curriculum.

Dear Madam,

As per the letter received from Prof. (Dr.) Jaspal S. Sandhu, Secretary, University Grants Commission, a course on environmental studies for undergraduate courses to be compulsorily implemented. In this regard a meeting of UGCS was called on August 19, 2014 and possibility of floating course on environmental studies have been discussed. A copy of minutes of UGCS meeting is attached with this letter.

Yours Sincerely,

Pavan 19.08.14

Pavan Kumar Kankar
Convener, UGCS

21/8/14

Encl: A copy of minutes of UGCS meeting

1290
22-8-14

Chairperson Senate
In view of the letter from UGC, UGCS has proposed modification in UG curriculum. It is proposed to discuss the same in next Senate meeting. Submitted for approval.

21/08

Please Issue

Discussed. Proposal to be placed in the Senate.

Dean (A)

Registrar, Kindly include as agenda item in next Senate

AO/ is 12-9-2014

AO/ 21-8-2014

Minutes of the Meeting of UGCS

August 19, 2014

A UGCS meeting was held in the conference room at 3.45 pm on 19/08/2014 to discuss about the introduction of course "Environmental Studies" in UG curriculum. Following members were present in the meeting.

1. Dr. Pavan Kumar Kankar   Convener
2. Dr. Prabin Kumar Padhy   Member
3. Dr. Gautam Dutta   Member
4. Dr. Sraban Kumar Mohanty   Member
5. Dr. ~~Amrish~~ Chandra Mishra   Member
   Amaresh.

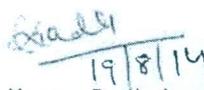Agenda: Introduction of course "Environmental Studies" in UG curriculum.

The committee has explored the possibility for running a Course title Environmental Studies as per the guidelines of honorable Supreme Court of India. The committee has recommended the followings:

- Following two courses are running in Semester II & III respectively
    1. HS 102 Culture and Human Values
    2. HS 203 Arts and Aesthetics

  Committee proposed that the above two courses may be combined in 2 modules of 4 credits (3-0-1-4) and run in Semester II. Each module will be distributed evenly.

- It is recommended to introduce course entitled "Environmental Studies" (Detail syllabus can be found on UGC site: http://www.ugc.ac.in/oldpdf/modelcurriculum/env.pdf) in Semester-III of 4 credits (3-0-0-4).
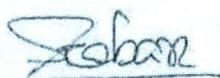
N.B. Total credit of the B.Tech. Program will be increased by 1 credit by proposed change.

19/8/14
(Prabin Kumar Padhy)

(Gautam Dutta)

(Pavan Kumar Kankar)

A. C. Mishra
(Amresh Chandra Mishra)

(Sraban Kumar Mohanty)

प्रो. (डॉ.) जसपाल एस. सन्धू
सचिव
Prof. (Dr.) Jaspal S. Sandhu
MBBS, MS (Ortho), DSM, FAIS, FASM, FAFSM, FFIMS, FAMS
Secretary

D.O.No.F.13-1/2000(EA/ENV/COS-I)
August, 2014

17 AUG 2014

Dear Sir/Madam,

The Hon'ble Supreme Court of India in its order dated 06.12.1999 in WP No. 860/1991 has directed that appropriate steps be taken to introduce environmental studies course in all universities and affiliated colleges.

The University Grant Commission in pursuant to this order had designed a six month module syllabus for environmental studies for undergraduate courses for all branches of higher education to be compulsorily implemented. This was communicated to all universities on 24-07-2003 for strict compliance. In this connection, the UGC has been repeatedly reminding your university for the compliance of the directions of the Hon'ble Supreme Court. The last reminder was sent to you on 02.05.2014 vide D.O. No. F.13-1/2000(EA/ENV/COS.I).
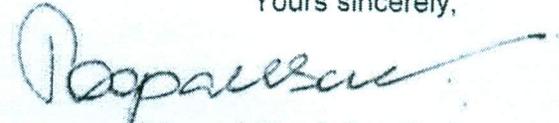
It is brought to your notice that non-implementation of the order of the Hon'ble Supreme Court of India, in its letter and spirit, tantamounts to contempt of court. Once again, I write this to request you to kindly exhort upon your colleagues both in the University and Colleges to take all necessary steps for the implementation of the direction of the Hon'ble Supreme Court. The module on Environmental Studies for undergraduate courses is already available on UGC website (www.ugc.ac.in). In case of failure of your university to do so, the University Grants Commission will be constrained to initiate appropriate action against the University.

It hardly needs any mention that the task of teaching the module on environmental studies be entrusted with the teachers who fulfil the qualifications laid down by the UGC.

I will appreciate if you kindly apprise the UGC of the actions that you have initiated for the implementation of the direction of the Hon'ble Supreme Court in the current academic session.

With kind regards,

Yours sincerely,

(Jaspal Singh Sandhu)

The Vice-Chancellor
Pt. Dwarka Prasad Mishra Indian Institute of Information Tech. Design
Dumna Airport Road
P.O.: Khamaria, Jabalpur-482 005
Madhya Pradesh

1937
21-10-14

Dean (A)

Approved provisionally to avoid any deadlocks. May be placed in the next senate as Agenda for approval AGupta 20-10-2016

Date - 20/10/2014

To,
The Chairperson Senate
PDPM IIITDM
Jabalpur

Respected Madam,

At present there are no existing guidelines/ rules in the PG manual for formation of PGPC and RPC. I had a meeting with Heads and PGCS members on the above matter and in the meeting following guidelines are proposed:
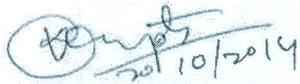
a. There will be a DPGC (Discipline Post Graduate Committee) for each discipline. DPGC will consist of one convener and members (at least two more) based on different specializations of specific discipline. DPGC will be formed by the Head of the concern discipline. Head of the discipline can himself be the Convener of the DPGC or may nominate some other faculty as Convener. Members of the committee may be preferably senior faculty members. Duration of DPGC will be for two years.

b. DPGC will be guiding a student (Masters/Ph.D.) in deciding the courses and supervisor, after she/he takes admission in the Institute.

c. DPGC will also supervise for the progress of a student until she/he decides a supervisor.

d. A master's student needs to decide her/his supervisor before the start of second semester of his academic programme. During the period she/he cannot register for research credits. In exceptional cases, permission from Chairpserson Senate be taken on the recommendation of DPGC.

e. A doctoral student needs to decide her/his supervisor before the start of third semester of her/his academic programme. During the period if she/he registers for research credits on the advice of DPGC. DPGC itself will evaluate the thesis credit of the student or may appoint a subcommittee for the purpose. Grades towards thesis credit will be submitted by the Convener DPGC. Grades awarded by DPGC will be considered for the award of degree even though student changes his research area at the time of registering for the supervisor,

f. Once a student makes a decision about his supervisor(s), he will register for the supervisor. At the same time, Supervisor(s) will also propose the members PGPC/RPC. Application for the registration of supervisor(s) and RPC/PGPC will be forwarded by the Convener DPGC to the Dean Academic, who will be finally approving the same.

g. During the period in which student has not decided the supervisor, Head of the concerned Discipline will be forwarding all applications of the student related to leave, assistantship or other matters.

h. If a student wishes to add another supervisor (as co-supervisor) in between in her/his programme, he will submit a request to Dean academic through her/his supervisor. Such application will be forwarded by DPGC to Dean Academic for final approval.

i. For change of supervisor existing rules will be applicable.

j. A supervisor can request for additional members in the PGPC/RPC. Only in exceptional cases deletion of the PGPC/RPC member will be allowed by Dean Academic.

I request you to kindly approve the guidelines as Chairperson Senate till next Senate meeting. We will discuss the matter in next Senate meeting as an agenda item.

DR (Acad)
1. Copy to be sent to registrar for agenda in next meeting.
to all PG students/faculty.
form ... it on the academic (intra).

20/10

Forwarded for kind approval.

(Vijay Kumar Gupta)
Dean Academic